

EMERGENCY DATA QUESTIONNAIRE

Management for the Association believes it is essential that owners and residents can be contacted in the event of fire, broken water lines, or other disaster. For this purpose, management keeps personal data on all owners and occupants in your community association. This information will be handled with care; especially unlisted telephone numbers. No name or number will be released unless it is clearly proper to do so. Thank you.

OWNER INFORMATION:

Name(s) _____

Address _____

Residence Phone Number _____ Cell Phone Number _____

Is it ok to include your residence telephone number in a directory for owners and residents? YES or NO

Email address _____ Work Phone Number _____

Emergency Contact Information (who can we call in an emergency if we cannot get in touch with you; please **include phone number**):

OCCUPANCY (please check one):

- | | |
|---|---|
| <input type="checkbox"/> owner occupied | <input type="checkbox"/> rental |
| <input type="checkbox"/> family member occupied | <input type="checkbox"/> used as a 2nd home |

RESIDENT INFORMATION (if not the same as owner information):

Name(s) _____

Residence Phone Number _____ Cell Phone Number _____

Is it ok to include your residence telephone number in a directory for owners and residents? YES or NO

Email address _____ Work Phone Number _____

Emergency Contact Information (who can we call in an emergency if we cannot get in touch with you; please **include phone number**):

ALTERNATE KEY LOCATION:

Who has a key to your unit other than the owners and occupants? Friend, relative, neighbor, property manager?
(Include phone number):

Signed _____ Date _____